

**SUPREME COURT OF BANGLADESH**

**APPELLATE DIVISION, DHAKA**

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Memo No-1007/2025 SC (AD)

Dated: 20/08/2025

**Subject: Permission to Mr. Shah Mohammad Sharif, Judicial Assistant to visit Kingdom of Saudi Arabia.**

Permission is accorded to Mr. Shah Mohammad Sharif (Passport No-A00994893), Judicial Assistant of the Supreme Court of Bangladesh, Appellate Division, Dhaka along with his mother Mrs Surgaban Begum (Passport No-A05585393) to visit Kingdom of Saudi Arabia for performing of Holy Omra Hajj period of 17 (Seventeen) days with effect from 13/09/2025 to 29/09/2025 or from the starting date of his journey.

This permission is accorded by the authority in pursuance of the circular number 03.069.025.06.00.003.2011-144 (500) of the office of the Hon'ble Prime Minister, Dated 19/06/2011.

**Terms & Conditions:**

01. This period of said travel including transit of Mr. Shah Mohammad Sharif, Judicial Assistant will be treated as in-service and he will receive pay and allowances for this period accordingly.
02. The proposed visit will not incur any government expenditure either in local or in foreign currency.

  
(Md. Mahmudul Mohsin)

Deputy Registrar (Admin & Finance)


Phone-0255110447 (Office)

Memo No-1007 (1-13)/2025 SC (AD)

Dated: 20/08/2025

**Copy for kind information & necessary action to (Not as per seniority):-**

1. Foreign Secretary, Ministry of Foreign Affairs, Segun Bagicha, Dhaka.
2. Registrar, Supreme Court of Bangladesh, Appellate Division, Dhaka.
3. General Manager, Foreign Exchange Policy Department, Bangladesh Bank, Head Office, Motijheel, Dhaka.
4. Director, Passport and Immigration, Agargaon, Dhaka.
5. Director, Hajj Office, Dhaka.
6. Chief Immigration Officer, Hazrat Shahajal International Airport, Dhaka, Bangladesh.
7. Chief Accounts and finance Officer, Bangladesh Supreme Court, Room No-528 (4<sup>th</sup> Floor), Segun Bagicha, Dhaka.
8. Officer-in-Charge (Immigration), Hazrat Shahajal International Airport, Dhaka, Bangladesh.
- ✓ 9. Assistant Programmar, Appellate Division, Supreme Court of Bangladesh, Dhaka.  
(for publishing in the Supreme Court Website).
- ✓ 10. Mr. Shah Mohammad Sharif, Judicial Assistant, Supreme Court of Bangladesh, Appellate Division, Dhaka.
11. Accountant, Supreme Court of Bangladesh, Appellate Division, Dhaka.
12. Office Copy.

  
(Zahirul Alam Bhuiyan)

Assistant Registrar (Admin) (In-Charge)